



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON KAISERSLAUTERN
UNIT 23152
APO AE 09227-3152

REPLY TO
ATTENTION OF

MAR 21 2012

IMKA-ZA

MEMORANDUM FOR ALL USAG KAISERSLAUTERN DIRECTORATES

SUBJECT: United States Army Garrison Kaiserslautern (USAGK) Command Policy Letter # 43 - Accident Prevention Awards and Promotion Program

1. PURPOSE: To provide a highly visible and active employee safety awards program. Safety awards are essential to employee motivation and accident prevention. The awards program provides guidance for the Commander, Directors, and Supervisors to recognize individuals who display exceptional safety performance while accomplishing their assigned duties or who make an outstanding contribution to the safe operation of the Garrison.

2. REFERENCE:

AR 385-10, The Army Safety Program
AR 672-74, Army Accident Prevention Awards Program
DA Pam 385-10, The Army Safety Program
AE Reg 385-55, Prevention of Motor Vehicle Accidents
Department of Defense Voluntary Protection Program, 11 May 07

3. GENERAL: This program is designed to enhance the Army's existing safety awards program. It does not eliminate the Commander's prerogative for recommending or awarding individuals with Department of Army or Joint Awards.

4. AWARDS and ELIGIBILITY:

a. Department of the Army Level Awards (AR 385-10, DA Pam 385-10, and AR 672-74):

(1) **Army Headquarters Safety Award.** This plaque is awarded by the CSA to Army Commands, Army Service Component Commands (ASCC) and Direct Reporting Units (DRU) that have demonstrated significant improvements, sustained excellence and leadership in accident prevention programs.

(2) **Army Exceptional Organization Safety Award.** This plaque is awarded each fiscal year to the battalion through division and garrison organization with the most effective overall safety program.

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(3) **Army Individual Award of Excellence in Safety.** This plaque is awarded each fiscal year to individuals who make the most significant contribution to accident prevention in each of four categories: Officer, NCO/Enlisted, Department of Army Civilian and Contractor.

(4) **Director of Army Safety, Composite Risk Management Award.** This plaque is awarded by the Director of Army Safety to organizations or individuals who have made significant contributions to Army readiness through composite risk management.

(5) **Sergeant Major of the Army, Superior Soldier Safety Award Plaque.** The SMA awards this plaque to a Soldier who demonstrates "pockets of excellence" or "best practices" in safeguarding Army operations or personnel.

(6) **United States Army Safety Guardian Award.** This award is presented by the Director of Army Safety to individuals who through extraordinary individual action in an emergency situation, prevent an imminently dangerous situation, prevent injury to personnel, or minimize or prevent damage to Army property.

(7) **Army Industrial Operations Safety Award.** This plaque is awarded each fiscal year to the division, depot, garrison, down to company, shop and/or section level with the most effective overall industrial operations safety program.

(8) **Army Excellence in Explosive Safety Award.** This plaque is awarded each fiscal year to the company, garrison/depot/activity, battalion, brigade or division with the most effective overall explosives safety program.

b. Army Headquarter and Organization Level Awards (AR 385-10, DA Pam 385-10, and AR 672-74):

(1) **Army Accident Prevention Award of Accomplishment.** This award is presented to detachments; company-sized units, battalions, or equivalent; brigades or equivalent; and divisions, installations, or activities that have completed 12 consecutive months, or a major training exercise, or an actual deployment of greater than 120 days without experiencing a Class A, Class B, or Class C accident.

(2) **Army Safety Excellence Streamer.** This streamer is presented to organizations that have met prescribed eligibility criteria in completing 12 consecutive months without experiencing a Soldier/unit at fault Class A accident.

c. USAGK Safety Awards: All USAGK team members are eligible.

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(1) **Quarterly Safety Award.** One employee will be chosen each quarter to be rewarded for their significant contribution to preventing an accident or for their outstanding achievement in accident prevention. These activities may include tactical operations and training, equipment maintenance, fire prevention, life saving or rescue work, significant safety act, or other commendable contributions to safety activities. Directors will validate their employees' accomplishments and nominate them for safety recognition by filling out the attached awards worksheet and forwarding it to the Safety Office. The nominees and quarterly winner will be recognized either at the Garrison Awards Ceremony or the Safety Council. The winner will be eligible to receive a one day time off award. The award winner and all nominees will receive the U.S. Army Certificate of Merit for Safety (DA Form 1118). Submissions are due by January 15 (1Qtr), April 15 (2Qtr), July 15 (3Qtr) and Oct 15 (4Qtr).

(2) **Safe Driver Award (AE Reg 385-55).** The Annual Safe Driver Award period starts on April 1 and ends on March 31 each year. Supervisors are responsible for maintaining, certifying and submitting a mileage log and nomination to the Garrison Safety Office for verification.

(a) USAGK Soldiers driving more than 5,000 miles without any "at fault" on duty accidents and moving traffic violations are eligible to receive the U.S. Army Certificate of Achievement in Safety (DA Form 1119).

(b) USAGK Soldiers driving more than 10,000 miles without any "at fault" on duty accidents and moving traffic violations are eligible to receive a 3 day pass.

(c) USAGK Department of Army Civilians and Local National employees driving more than 5,000 miles without any "at fault" on duty accidents and moving traffic violations are eligible to receive the U.S. Army Certificate of Achievement in Safety (DA Form 1119).

(d) USAGK Department of Army Civilians and Local National employees driving more than 10,000 miles are eligible for recognition and a cash award if they meet the criteria outlined in AE Reg 385-55.

(3) **Certificate of Merit for Safety-DWI and DUI Prevention (AE Reg 385-55).** DA Form 1118 may be awarded to any company-size unit (including battery, troop, headquarters and headquarters detachment) that successfully completes a fiscal year (FY) without a Soldier convicted of, or administratively determined to have been, driving while intoxicated (DWI) or driving under the influence (DUI) of intoxicating beverages or drugs. Forward a memorandum requests for award recognition to the Safety Office. Additional award information is outlined in AE Reg 385-55.

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e. Responsibilities: Directors and supervisors are responsible for recognizing and nominating their Soldiers and employees for their safety accomplishments, and providing all supporting documentation to the Safety Office. Unit administrative officers will assist the Safety Office in processing awards and forwarding them through administrative channels for Commander's approval and signature.

5. Point of contact is the USAGK Safety Manager at 493-4040.

Encl
Quarterly Award Nomination



LARS N. ZETTERSTROM
LTC, EN
Commanding

USAG-K Safety Award Nomination			
Name:	Rank/Grade:	Organization:	Section:
Date: _____	Nominated by: _____ Phone: _____		
<p><i>Complete one or more of the following categories and Email to:: usarmy.kaiserslautern.imcom-europe.list.usag-k-safety-1@mail.mil</i></p>			
Significant contribution made to the Army Accident Prevention effort. Sought best available information on hazards and risks, and is committed to all concerns for risk management decision making applications.	Narrative:		
Safety Education, Training, or Development. Foster safe behavior and initiative, both on/off duty, through education, training and publicity. Favorable impact on his/her organization.	Narrative:		
Work Systems or Job Design: Developed processes; design, build, maintain facility/equipment; established operating methods with full consideration of safety and health effects.	Narrative:		
Safety related act or accomplishment achieved during the past quarter. Above and beyond that required of an individual and would normally go unnoticed.	Narrative:		